

Al-Ard for Agricultural Development (AL-ARD)

In partnership with: Experts-Solidaires

For the project: “Integrated water resources management and improvement of living conditions for rural households in the West Bank Phase 2.”

Funded through: AFD (French Development Agency), AERMC (Rhône Mediterranean Corsica Water Agency), Metropole of Montpellier, and Occitanie Region

“Rehabilitation and Partitioning of Aeration Tank in Kharas - Hebron”

Reference # EX-3-2025

September 2025

INVITATION TO BID

Rehabilitation and Partitioning of Aeration Tank in Kharas - Hebron, Ref# EX-3-2025

Al-Ard for Agricultural Development (AL-ARD) In partnership with Experts-Solidaires, are implementing the project entitled: *"Integrated water resources management and improvement of living conditions for rural households in the West Bank Phase"*, which is funded through : AFD (French Development Agency), AERMC (Rhone Mediterranean Corsica Water Agency), Metropole of Montpellier, and Occitanie Region. Within this project, Al-Ard announces a bid to **Rehabilitation and Partitioning of Aeration Tank in Kharas - Hebron**.

Those who are interested in applying for the above-mentioned bid should receive the bid's documents forms Al-Ard's office in Ramallah or Hebron, between 8:30 am and 3:30 pm, starting from Monday, 15/9/2025 (Friday and Saturday are official days off) until Monday, 29/9/2025. The bids shall be returned to Al-Ard's office – Ramallah, no later than Tuesday 30/9/2025 at 12:00 pm. The bids will be opened on Tuesday, 30/9/2025 at 1:00 pm at Al-Ard's Office in Ramallah (Al Bireh/ Sateh Marhaba).

Notes:

1. The project is exempt from VAT.
2. Bidders should provide the registration certificate and a valid deduction at source **or 10% will be deducted**.
3. The tender's currency is Euro and the winner bidder should provide a VAT exempted invoice.
4. The Bidding Committee is not restricted or restrained to accept the lowest prices.
5. All bidders must submit a certified bank guarantee or bank check that equals 5% of the offered bid. This guarantee must remain valid for 90 days after the submission date of tenders. personal cheques will not be accepted; otherwise, the tender will be neglected.
6. For more information about the bid, please contact us on abeer@al-ard.org.

CALL FOR BID

Dear Bidders,

Al-Ard Association is a Palestinian civil society organization engaged in strengthening and empowering the Palestinian farmer to acquire the capacity of accessing his/her natural resources and basic rights stipulated in the Charter of the United Nations and the Universal Declaration of Human Rights, which are guaranteed by all International Laws, represented by Mr. Fares Al Fares.

Experts-Solidaires, is a French NGO based in Montpellier, France who supports the development of vulnerable populations in the world by supplying technical support, represented by its director, Jean-Pierre MAHE.

Al-Ard for Agricultural Development (AL-ARD) hereby invites you to fill a bid for **“Rehabilitation and Partitioning of Aeration Tank in Kharas - Hebron”**. The bid documents include the Bid Invitation and the Annexes that have to be duly and completely fulfilled.

Bidders shall carefully read the bidding documents, check the technical specifications before filling the bid and then sign them.

The bidder shall fill the attached invitation response application and submit the offer in a **closed envelope** to Al-Ard's office in Ramallah before **Tuesday, 30/9/2025** at 12:00 pm.

The bids will be opened on **Tuesday, 30/9/2025** at 1:00 pm at AL-ARD's office in Ramallah.

Sincerely,

Procurement Officer

Al-Ard for Agricultural Development

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INVITATION FOR BID FOR

“Rehabilitation and Partitioning of Aeration Tank in Kharas - Hebron”

Project Title: “Integrated water resources management and improvement of living conditions for rural households in the West Bank Phase 2.”

Bid reference: EX-3-2025

A. PREAMBLE

1. Timetable

	DATE	TIME
Launch of the bid	15/9/2025	9:00
Deadline for the submission of bids	30/9/2025	12:00 pm
Clarification meeting	On-Site meeting	-
Bid opening session	30/9/2025	1:00 pm
Notification of award to the successful Bidder	7-14 days	-

The Contracting Authority will pay careful attention and annotate the time of submitted bids (Deadline for the submission of the bids), and only bids delivered before **12:00 pm** will be accepted.

2. Works to be provided.

- 2.1 The subject of the Contract is the provision by the Contractor of the following works: **Rehabilitation and Partitioning of Aeration Tank in Kharas - Hebron.**
- 2.2 Participation is open to contractors who are officially registered with the Palestinian Engineers Association in water and wastewater. No required classification.
- 2.3 Bidders are not authorized to tender for a variant in addition to the present tender.

3. Submission of the Bid

- 3.1 Bids who are interested to submit a bid must read carefully all the bid documents and sign all the pages of the bid dossier.
- 3.2 Bids must be received before the deadline specified in the timetable above. The Bid must include the Bid submission forms from **Annex I to Annex VII, a copy of VAT (valid) and company registration certificate issued by the companies' controller**, and be sent or delivered by hand to the following address:
AL-ARD Office – Al Bireh/ Sateh Marhaba, Ramallah
- 3.3 The bid, including annexes and all supporting documents, must be submitted in a sealed envelope bearing only:

- a. The above-mentioned address 'AL-ARD';
- b. The reference code of this tender **(EX-3-2025)**;
- c. The **name of the Bidder in English or Arabic**.

4. Content of the Bid

- 4.1 The Bidder will be provided with bid documents mentioned in the bid invitation.
- 4.2 The bid dossier includes the Invitation and the following Annexes:
 - a. Bidder's information (ANNEX I)
 - b. Bidder's declaration(s) (ANNEX II)
 - c. Information Chart of the Bidder (ANNEX III)
 - d. Work Plan (ANNEX IV)
 - e. Financial Identification Form (ANNEX V)
 - f. Technical specifications (ANNEX VI)
 - g. Financial Offer (ANNEX VII)

B. GENERAL CONDITION

5. Eligibility Criteria

- 5.1 Participation in bidding is open on equal terms to natural and legal persons (participating either individually or in a grouping [consortium] of Bidders). Bidders must provide evidence of their status.
- 5.2 These rules apply to:
 - a. Bidders;
 - b. Members of a consortium;
 - c. Sub-Contractors.
- 5.3 The Contracting Authority will exclude from participation in a procurement procedure candidates or Bidders falling into any of the following cases:
 - a. They are bankrupt or are being wound up, are having their affairs administered by the courts, have entered into an arrangement with creditors, have suspended business activities, are the subject of proceedings concerning those matters, or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations;
 - b. They have been convicted of an offence concerning their professional conduct by a judgment that has the force of *res judicata*;
 - c. They have been guilty of grave professional misconduct proven by any means that the Contracting Authority can justify;
 - d. They have not fulfilled obligations relating to the payment of social security contributions or the payment of taxes in accordance with the legal provisions of the country in which they are established or with those of the country of the Contracting Authority or those of the country where the Contract is to be performed;
 - e. They have been the subject of a judgment that has the force of *res judicata* for fraud, corruption, involvement in a criminal organization or any other illegal activity detrimental to the Communities' financial interests;
 - f. They have been declared to be in serious breach of Contract for failure to comply with their Contractual obligations.
 - g. Candidates or Bidders must declare that they are not in any of the situations listed above signing the Bidder's Declaration (ANNEX II)
- 5.4 Contracts shall not be awarded to candidates or Bidders who, during the procurement procedure:
 - a. Are subject to a conflict of interest;
 - b. Are guilty of misrepresentation in supplying the information required by the humanitarian organization as a condition of participation in the Contract procedure or fail to supply this information. Bidders or

candidates who have been guilty of making false declarations will also incur financial penalties representing 10% of the total value of the Contract being awarded. That rate may be increased to 20% in the event of a repeat offence within five years of the first infringement.

6. Ethics clauses

- 6.1 Any attempt by a candidate or Bidder to obtain confidential information, enter into unlawful agreements with competitors or influence the committee or the Contracting Authority during the process of examining, clarifying, evaluating and comparing bids will lead to the rejection of their candidacy or bid and may result in administrative penalties.
- 6.2 Without the Contracting Authority's prior written authorization, a Contractor and its staff or any other company with which the Contractor is associated or linked may not, even on an ancillary or sub-contracting basis, supply, carry out work or supply equipment for the project. This prohibition also applies to any other projects that could, owing to the nature of the Contract, give rise to a conflict of interest on the part of the Contractor.
- 6.3 When putting forward a candidacy or bid, the candidate or Bidder shall declare that he is affected by no potential conflict of interest and has no particular link with other Bidders or parties involved in the project. Should such a situation arise during performance of the Contract, the Contractor must immediately inform the Contracting Authority.
- 6.4 The Contractor must act impartially and as a faithful adviser at all times in accordance with the code of conduct of his profession. The Contractor shall refrain from making public statements about the project or activities without the Contracting Authority's prior approval. The Contractor may not commit to the Contracting Authority in any way without its prior written consent.
- 6.5 For the duration of the Contract, the Contractor and its staff shall respect human rights and undertake not to offend the political, cultural and religious mores of the beneficiary state.
- 6.6 The Contractor may accept no payment connected with the Contract other than that provided for therein. The Contractor and its staff must not exercise any activity or receive any advantage inconsistent with their obligations to the Contracting Authority.
- 6.7 The Contractor and its staff shall be obliged to maintain professional secrecy for the entire duration of the Contract and after its completion. All reports and documents drawn up or received by the Contractor shall be confidential.
- 6.8 The Contract shall govern the Contracting Parties' use of all reports and documents drawn up, received or presented by them during the execution of the Contract.
- 6.9 The Contractor shall refrain from any relationship likely to compromise his independence or that of its staff. If the Contractor ceases to be independent, the Contracting Authority may, regardless of injury, terminate the Contract without further notice, and without the Contractor having any claim to compensation.

- 6.10 The Contracting Authority reserves the right to suspend or cancel project financing if corrupt, fraudulent, collusive or coercive practices of any kind are discovered at any stage of the award process. For the purposes of this provision:
- **Corrupt practice** is defined as the offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence improperly the activities of the Contracting Authority;
 - **Fraudulent practice** is any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, the Contracting Authority to obtain a financial or other benefit or to avoid an obligation;
 - **Collusive practice** is an undisclosed arrangement between two or more Bidders or candidates designed to artificially alter the results of the bid procedure to obtain a financial or other benefit;
 - **Coercive practice** is impairing or harming, or threatening to impair or harm, directly or indirectly, any participant in the bid process to influence improperly its activities.
- 6.11 All bids will be rejected or Contracts terminated if it emerges that the award or execution of a Contract has given rise to unusual commercial expenses.
- 6.12 Such unusual commercial expenses are commissions not mentioned in the main Contract or not stemming from a properly concluded Contract referring to the main Contract, commissions not paid in return for any actual and legitimate service, commissions remitted to a tax haven, commissions paid to a recipient who is not clearly identified or commissions paid to a company which has every appearance of being a front company.
- 6.13 The Contractor shall supply the Contracting Authority on request with all supporting documents relating to the conditions of the Contract's execution. The Contracting Authority may carry out whatever documentary or on-the-spot checks it deems necessary to find evidence in cases of suspected unusual commercial expenses.
- 6.14 When putting forward a candidacy or bid, the candidate or Bidder shall declare its commitment to the non-exploitation of child labor and to the respect of basic social rights and working conditions. The Contracting Authority may carry out whatever documentary or on-the-spot checks it deems necessary to find evidence of the enforcement of the above-mentioned principles.
- 6.15 In order to support the development of the Palestinian productive activities, I undertake to not purchase materials, machineries and any related furniture produced by Jewish settlements in the West Bank. The Contracting Authority reserves the right to inspect randomly the above-mentioned items in order to check their provenience.

7. *Language of offer*

- 7.1 The invitation document is available in English language. The offers, all correspondence and documents related to the bid exchanged by the Bidder and the Contracting Authority should be written in the prevailing language of the

procedure, which is **English. In case of disputes or misunderstandings, the English version will prevail. The Annexes must be duly filled in English.**

- 7.2 Supporting documents and printed literature furnished by the Bidder may be in another language, provided – when requested – they are accompanied by a translation into the language of the procedure. In case any problem of interpretation will arise, English version will prevail.

8. Period of validity

- 8.1 Bidders shall be bound by their bids for a period of **90 days** from the deadline for the submission of bids.

9. Pricing and Currency

- 9.1 The prices of the offers will be expressed in **EURO**, and they must be expressed in a way that must be inclusive of all annexed costs such as transport, insurance, handover and work on site.
- 9.2 The prices should be expressed in EURO **excluding VAT** (16%).
- 9.3 The prices will be considered fixed and valid for the entire duration of the Contract until the complete execution of the works. No additional charge of whatsoever nature and type will be accepted by the Contracting Authority.

10. Work plan

- 10.1 The Bidders are requested to provide a work plan, preferably using the format attached as Annex IV of the Bid Dossier, taking into consideration the deadline for the implementation and completion of the works.

11. Period of Implementation

- 11.1 The successful Bidder shall commence works implementation after receiving the starting order from the contracting authority. The Contractor shall complete all the works within a maximum period of **12 weeks (3 months)** starting from the date of the signature of the Contract.

12. Site insurance and safety

- 12.1 The Contractor is **required** to stipulate an insurance that covers all the staff employed in the activities as follows:

- للأعمال والموقع والمواد: [50,000] دولار أمريكي
- لخسارة أو تلف الممتلكات (ما عدا الأشغال والمصنع والمواد والمعدات) ذات العلاقة بالعقد: [50,000] دولار أمريكي
- الإصابة أو الوفاة:
- (1) موظفو المقاول: [100,000] دولار أمريكي
- (2) أشخاص آخرون: [100,000] دولار أمريكي

- 12.1 The Contracting Authority is not responsible for any damage that may incur with the Contractor, his/her workers, his/her machinery and their properties or any other kind of damage.
- 12.2 The Contractor is responsible for providing all safety tools and procedures for his/her staff and shall take the necessary actions to ensure that health and safety is complimentary to the law. The insurance costs shall be paid by the Contractor from his own resources and will be considered included within the prices of the bid items.

13. Site Facilities

- 13.1 It is the responsibility of the Contractor to secure the water and electricity sources, and everything needed for works implementation. The costs shall be paid by the Contractor from his own resources and will be considered included within the bid items. The Contracting Authority, under any circumstances, will not be responsible for securing such sources or paying any costs.
- 13.2 The Contractor shall provide the needed materials for works delivery.

14. Labor Force

- 14.1 The Contractor shall do his best to choose his skilled labour force.
- 14.2 Workers must not be under the age of 18 years old.

15. Bid bail and Execution Guarantee

- 15.1 The Bidder must enclose a bank insurance document (bid bail) valid for 90 days in his bid. The amount of the bid bail shall be equal to the 5% of the total financial offer.
- 15.2 In case of rejection of the Bidder's offer, the bank guarantee will be disengaged immediately after the rejection communication. In the case of acceptance, the Contractor shall replace the 5% bid bail by a Good Performance Guarantee equal to the 10% of the amount of the Contract. It must remain valid for **6 months**, and it will be released after this date.
- 15.3 In the case of failing to sign the Contract, the Contracting Authority has the right to cut the sum of its losses from this bail to relegate the bid to another Contractor.
- 15.4 This guarantee shall be in the form of bank guarantee or certified cheques. Personal cheques or cash will not be accepted as bid bail or as Execution Guarantee.

16. Costs for preparing bids

- 16.1 N/A

17. Ownership of bids

- 17.1 The Contracting Authority retains ownership of all bids received under this bid procedure. Consequently, Bidders have no right to have their bids returned to them.

18. Joint venture or consortium

- 18.1 If a Bidder is a joint venture or consortium, the bid must be single with the object of securing a single Contract; each person must sign the bid and shall be jointly and severally liable for the bid and any Contract. Those persons shall designate one of their members to act as leader with authority to bind the joint venture or consortium. The composition of the joint venture or consortium must not be altered without the prior consent in writing of the Contracting Authority.
- 18.2 The bid must be signed by the representative of the joint venture or consortium only if he has been expressly so authorized in writing by the members of the joint venture or consortium, and the authorizing Contract, notarial act or deed must be submitted to the Contracting Authority in accordance with Article 5 of this Bid Dossier. All signatures to the authorizing instrument must be certified in accordance with the national laws and regulations of each party comprising the joint venture or consortium together with the powers of attorney establishing, in writing, that the signatories to the bid are empowered to enter into commitments on behalf of the members of the joint venture or consortium.

19. Subcontracting

- 19.1 Sub-contracting, the whole or part of the Contract, cannot be carried out without previous authorization of the Contracting Authority.
- 19.2 In any case, the Sub-Contractor has to comply with the eligibility criteria and ethics clause stated in Articles 5 and 6.

20. Law applicable

- 21.1 In case of any dispute between the two parties that can't be resolved directly, then both parties shall agree on forming an arbitration committee including representatives of beneficiaries, the organizations, and MOA. If not possible; then civil Palestinian courts are the authorized body to do so.

21. Site meeting

- 22.1 A site meeting will be conducted in the first week of tender launching.

C. BID PROCESS

22. Additional information before the deadline for submission of bids

- 23.1 If f the Contracting Authority, either on its own initiative or in response to the request of a prospective Bidder, provides additional information on the bid dossier, it must send such information in writing to all other prospective Bidders at the same time. The eventual submitting of queries will not in any case delay the deadline for applying. Bidders may submit questions in writing report to the following e-mail: **abeer@al-ard.org before 24/9/2025, specifying the bid reference: EX-3-2025.**
- 23.2 Any prospective Bidders seeking to arrange individual meetings with the Contracting Authority during the bid period may be excluded from the bid procedure.

23. Alteration or withdrawal of bids

- 24.1 Bidders may alter or withdraw their bids by written notification prior to the deadline for submission of bids referred to in Article 3. No bid may be altered after this deadline. Withdrawals must be unconditional and will end all participation in the bid procedure.
- 24.2 Any such notification of alteration or withdrawal must be prepared and submitted in accordance with Article 3. The outer envelope must be marked 'Alteration' or 'Withdrawal' as appropriate.
- 24.3 No bid may be withdrawn in the interval between the deadline for submission of bids referred to in Article 3 and the expiry of the bid validity period. Withdrawal of a bid during this interval may result in forfeiture of the bid bail.

24. Cancellation of the bid procedure

- 25.1 In the event of a bid procedure's cancellation, Bidders will be notified by the Contracting Authority. If the bid procedure is cancelled before the outer envelope of any bid has been opened, the sealed envelopes will be returned, unopened, to the Bidders.
- 25.2 **Cancellation may occur where:**
- a) the bid procedure has been unsuccessful, namely where no qualitative or financially worthwhile bid has been received or there has been no response at all;
 - b) the economic or technical parameters of the project have been fundamentally altered;

- c) exceptional circumstances or *force majeure* render normal performance of the project impossible;
- d) all technically compliant bids exceed the financial resources available;
- e) There have been irregularities in the procedure, in particular where these have prevented fair competition.

In no circumstances will the Contracting Authority be liable for damages, whatever their nature (in particular damages for loss of profits) or in relation to the cancellation of a bid, even if the Contracting Authority has been advised of the possibility of damages.

The publication of a procurement notice does not commit the Contracting Authority to implement the program or project announced.

25. Opening of bids

- 26.1 The purpose of the opening and examination of bids is to check whether the bids are complete, whether the requisite bid guarantees have been furnished, whether the documents have been properly signed. If a bid is evaluated as not formally compliant by the procurement opening committee, it will be immediately rejected.
- 26.2 The bids (technical offers) will be opened in public session on **30/9/2025 at 1:00 pm, at AL-ARD Office in Ramallah.**
- 26.3 At the bid opening, the Bidders' names, written notifications of modification and withdrawal and such other information as the Contracting Authority may consider appropriate must be announced.
- 26.4 After the public opening of the bids, no information relating to the examination, clarification, evaluation and comparison of bids, or recommendations concerning the award of the Contract can be disclosed until after the Contract has been awarded.
- 26.5 Any attempt by a Bidder to influence the evaluation committee in the process of examination, clarification, evaluation and comparison of bids, to obtain information on how the procedure is progressing or to influence the Contracting Authority in its decision concerning the award of the Contract will result in the immediate rejection of his bid.
- 26.6 All bids received after the deadline for submission specified in the procurement notice or these instructions will be kept by the Contracting Authority. The associated guarantees may be returned to the Bidders. No liability can be accepted for late delivery of bids. Late bids will be rejected and will not be evaluated.

26. Evaluation of bids

27.1 Examination of the administrative and technical conformity of bids

The aim at this stage is to check that bids comply with the essential requirements of the bid dossier. A bid is deemed to comply if it satisfies all the conditions, procedures and specifications in the bid dossier without substantially departing from or attaching restrictions to them. Decisions to the effect that a bid is not administratively compliant must be duly justified in the evaluation minutes. Once withdrawn the Bid it will not be possible for the Bidder to submit again an offer to the Evaluation Committee. After analyzing the bids deemed to comply in administrative terms, the evaluation committee will rule on the technical admissibility of each bid, classifying it as technically compliant or non-compliant. The technical evaluation will be based on the documents annexed in the bid concerning both the task to be carried out under the bid, and the professional ability of the Bidder.

Only the technically compliant bids will proceed for the financial evaluation.

27.2 Financial evaluation

The rates and prices inserted in the bill of quantities must correspond to the conditions laid down in the bid dossier. The financial and economic standing of the Bidder will be evaluated by the evaluation committee.

27.3 Request of clarifications

To facilitate the examination, evaluation and comparison of bids, the evaluation committee may ask each Bidder individually for clarification of their bid, including breakdowns of prices. The request for clarification and the response must be in writing only, but no change in the price or substance of the bid may be sought, offered or permitted. Decisions to the effect that a bid is not technically compliant must be duly justified in the evaluation minutes.

27.4 Award criteria

The Contracting Authority will proceed with the evaluation of administratively compliant bidders and an evaluation grid will be filled.

The procurement committee will not necessarily choose on the basis of lowest price alone but will consider the basis of quality, work plan, compliance with international norms and experience of the Bidder.

The decision will be up to the Contracting Authority only and it is considered incontrovertible.

The result of the bid will be notified to the eligible candidates in writing.

The Contracting Authority retains his right to split the Contract in different lots following the result of the comparison of the different offers received.

If the number of offers received is less than three, then the Contracting Authority has the right to renovate the call for bid.

27. Signature of the Contract

- 28.1 The result of the bid will be communicated to all Bidders in writing within **7 working days** after the evaluation session.
- 28.2 Within **7 calendar days** from the reception of the Contract already signed by the Contracting Authority, the selected Bidder must sign and date the Contract and return it, to the Contracting Authority. Upon signing the Contract, the successful Bidder will become the Contractor, and the contract will enter into force.
- 28.3 The signing of the Contract is subject to the availability of funds.
- 28.4 If the successful Bidder fails to sign and return the Contract within **7 calendar days** after receipt of notification, the Contracting Authority may consider the acceptance of the bid to be cancelled without prejudice to the Contracting Authority's right to seize the guarantee, claim compensation or pursue any other remedy in respect of such failure, and the successful Bidder will have no claim whatsoever on the Contracting Authority.
- 28.5 The Contracting Authority reserves the right to vary the quantities stipulated at the time of ordering within a range of **15%** of the Contract price. Under this variation, the unit prices used in the bid shall be applicable to the quantities procured.

28. Validity of the Contract

- 29.1 The Contracting Authority will be obliged to pay only for the number of tasks performed by the Contractor. In case the project for which the purchase is charged will be suspended, the Contracting Authority will be in the position to suspend the signed Contract between the parties without any penalty clause.

D. CONTRACT - GENERAL CLAUSES

29. Type of Contract

- 30.1 Works contract.

30. Delays

- 31.1 In the event of delays in the implementation of the works, a penalty of 1/1000 per day of the value of the works still to be implemented shall apply. The sum will be retained from the execution guarantee.

In the case that the delay will be more than **30 days**, the Contract will be deemed void.

31. Final approval

- 32.1 The Receiving Committee will examine the deliverables then issue a Certificate showing whether the works has been performed completely or partially in a proper way.
- 32.2 In case the Committee detects any kind of non-compliance in the works performed, they will prepare a detailed list of comments and attach it to the Certificate. The Contractor shall either accept what is stated in the Certificate and approve it by signing it or explain the reasons for refraining from signing the Certificate. The Certificate must specify the duration for completing all additional requirements needed in order to repair all defects.
- 32.3 If the Contractor fails to implement the necessary adjustments during the specified period or refuses to implement them, the Contracting Authority has the right to assign another Contractor to perform all adjustments required in the primary acceptance certificate. Those costs will be deducted from any of the Contractor's dues without any objection. The final approval will take place within **7 days** after the completion of the comments' adjustments.

32. Payment procedure

- 33.1 All payments will be carried out in **EURO** via bank transfer or check to the Contractor's bank account.
- 33.2 Payments will occur only after verification of the compliance of the works implemented with the technical specifications attached as Annex VI and upon receipt of an original zero invoice issued by the Contractor.
- 33.3 In order to finalize the payment, the Contractor must provide to the Contracting Authority the following documents:
 - a. Request for payment;
 - b. VAT exempted invoice;
 - c. Detailed invoice sheet in accordance with the BOQ;
 - d. Deduction at the source certificate;
- 33.4 The payment is subject to the availability of funds. Should any delay occur, the Contracting Authority will inform the Contractor in due time.
- 33.5 The currency variance is not applicable to this project.

Note: If the Annexes are not duly fulfilled, the tender may not be considered administratively compliant.

ANNEX I. BIDDER'S INFORMATION

Title of the Bid: Rehabilitation and Partitioning of Aeration Tank in Kharas - Hebron

Ref: EX-3-2025

1. Submitted by:

	Name(s) of Bidder(s)	Nationality
Leader*		
Partner 2		
Partner 3		

* If this bid is being submitted by an individual Bidder, the name of the Bidder should be entered as 'leader'

2. Contact person (for this bid)

Name	
Address	
Telephone	
Fax	
E-mail	

Signature	Stamp
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ANNEX II. BIDDER'S DECLARATION(S)

Title of the Bid: Rehabilitation and Partitioning of Aeration Tank in Kharas - Hebron

Bid Ref: EX-3-2025

In response to your letter of invitation, we the undersigned, hereby declare that:

We have examined and accept in full the content of the dossier for invitation to bid **"Rehabilitation and Partitioning of Aeration Tank in Kharas - Hebron"**, Bid Ref: EX-3-2025; we hereby accept its provisions in their entirety, without reservation or restriction.

1. We offer to realize, in accordance with the terms of the invitation for bid and the conditions and time limits laid down, without reserve or restriction:
 - The Total Offer is (Price in EURO/ excluding VAT): _____
 - The Net Offer with discount is (Price in EURO/ excluding VAT): _____
2. This bid is valid for a period of **90 days** from the final date for submission of bids, i.e., from
3. We are submitting this application in our own right and (as partner in the consortium led by (name of the leader...../ ourselves) for this bid. We confirm that we are not bidding for the same Contract in any other form with the project's partners. (We confirm, as a partner in the consortium, that all partners are jointly and severally liable by law for the performance of the Contract, that the lead partner is authorised to bind, and receive instructions for and on behalf of, each member, that the performance of the Contract, including payments, is the responsibility of the lead partner, and that all partners in the joint venture/consortium are bound to remain in the joint venture/consortium for the entire period of the Contract's performance).
4. We declare that we are not in any of the situations excluding us from participating in Contracts which are listed in Article 5 of the invitation to bid.
5. We agree to abide by the ethics clauses (Article 6) that we have no potential conflict of interests or any relation with other candidates or other parties in the bidding procedure at the time of the submission of this application.

6. We are bound to inform the Contracting Authority immediately if there is any change in the above circumstances at any stage during the implementation of the Contract. We also fully recognise and accept that any inaccurate or incomplete information deliberately provided in this application may result in our exclusion from this Contract.
7. We note that the Contracting Authority is not bound to proceed with this invitation to bid and that it reserves the right to award only part of the Contract. It will incur no liability towards us should it do so.

Name and surname:

(.....)

Duly authorized to sign this bid on behalf of:

(.....)

Place and date:

(.....)

Stamp of the firm/company/ Contractor and signature:

Signature	Stamp

ANNEX III. INFORMATION CHART OF THE BIDDER

Title of the Bid: "Rehabilitation and Partitioning of Aeration Tank in Kharas – Hebron"

Bid Ref: EX-3-2025

BIDDER'S EXPERIENCE

List of Contracts of similar nature and extent performed as prime Contractor during the past 5 years (including projects under way or committed, with the expected completion date) [insert amounts in currency equivalent]			
Name of project / place	Contracting Authority and contact person	Type of Works performed and year of completion	Value of Contract

Signature	Stamp

ANNEX IV. WORK PLAN

Title of the Bid: "Rehabilitation and Partitioning of Aeration Tank in Kharas - Hebron"

Bid Ref: EX-3-2025

Activity*	Days (from the signature of the Contract)	Notes
Site preparation		
Demolition works		
Internal wall works		
Supply and install a mixer		
Supply and installation of a Lifting device for Mixer		
Supply and installation of a safety guardrail		

The execution of the contract shall start after receiving the starting order from the Contracting Authority.

* Phases can be defined by the Contractor. In this case, the Contractor shall provide a work schedule specifying the start and end date of each activity

Locations: Kharas – Hebron

Implementation Period: 90 days.

مواقع التوريد: خاراس – الخليل.

فترة التنفيذ: 90 يوماً.

Signature	Stamp
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ANNEX V. FINANCIAL IDENTIFICATION FORM

Title of the Bid: Rehabilitation and Partitioning of Aeration Tank in Kharas - Hebron

Bid Ref: EX-3-2025

ACCOUNT HOLDER			
NAME			
ADDRESS			
TOWN/CITY			
POST CODE			
CONTACT			
TELEPHONE			
FAX		MAIL	
VAT NUMBER			

BANK	
NAME	
ADDRESS	
TOWN/CITY	
POST CODE	
COUNTRY	
ACCOUNT NUMBER	
BRANCH	
IBAN CODE	

REMARKS:

.....

Signature	Stamp
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ANNEX VI: TECHNICAL SPECIFICATIONS

The work includes the rehabilitation and modification of the existing aeration tank at Kharas Wastewater Treatment Plant. The scope comprises partial demolition part of the tank structure, reconstruction of the required sections, partitioning of the aeration tank according to the design drawings, and the execution of all associated civil, mechanical, and finishing works necessary to ensure proper functionality and compliance with the project specifications and Bill of Quantities.

#	TITLE	UNIT
1. SITE PREPARATION		
1.1	"The site preparation includes the following detailed procedures: complete removal of all wastewater residues in the aeration tank and disposal at a location approved by the supervising engineer, adhering to all safety and environmental precautions during transport and disposal; thereafter, the aeration basin shall be thoroughly cleaned by removing all sediments and deposits inside the tank, followed by washing with clean water to ensure removal of any impurities or residues; once washing is complete, the basin shall be left to dry completely before commencing any further work or interventions inside the tank, to ensure work quality and site safety."	L.S
2. DEMOLITION WORKS		
2.1	Demolition works include the demolition and removal of the central wall that conflicts with the new wall to be constructed, as well as the demolition of the central wall where an opening will be made, as shown in the design drawings; demolition must be carried out professionally using a concrete cutter to avoid affecting any structural elements. Additionally, the remaining areas after demolition must be treated and repaired, and if any exposed reinforcement is found, it should be coated with a waterproofing layer using bituminous materials resistant to wastewater. All demolition debris shall be transported to an approved disposal site, which must be approved by the supervising engineer.	L.S
3. INTERNAL WALL WORKS		
3.1	The contractor is required to commence the construction, and foundation works of the new wall as indicated in the design drawings. Full compliance is required for the installation of dowels at the specified locations, with the	M ³

	diameters, spacing, and details as shown in the structural drawings. Reinforcement bars shall be installed with high precision in terms of type, diameter, spacing, and anchorage length, in accordance with the approved drawings. All reinforcement works shall be executed in accordance with the American Concrete Institute (ACI) Code and under the supervision and approval of the supervising engineer. No modifications to the details shall be made without prior written approval from the supervising engineer. Dowels shall be fixed using chemical anchoring and isolation materials, ensuring proper embedment depth and alignment to maintain structural integrity. The works shall also include the supply and installation of sulfate-resistant, ready-mix, fair-face reinforced concrete (B-400), in full compliance with the design drawings, technical specifications, and instructions of the supervising engineer. Waterproofing material must be installed and securely fixed on the existing base slab of the tank to ensure effective protection against leakage. The unit price shall also include all associated works such as reinforcement formwork as drawings and Engineer supervision, curing of concrete after formwork removal, and internal waterproofing of the tank using appropriate waterproofing materials. Finally, the price shall cover all testing and inspection necessary to ensure the tank is completely sealed and free from any leakage.	
4. SUPPLY AND INSTALL THE MIXER		
4.1	Supply, install, and test a submersible mixer suitable for continuous duty operation in a wastewater treatment tank with a total volume of approximately 300 cubic meters. The mixer shall be designed for homogenization and suspension of sewage and sludge and shall be horizontally installed with a floor or wall mounting system. The unit shall consist of a surface-cooled, three-phase asynchronous motor with a protection rating of IP68 and insulation class H, capable of operating continuously in submerged conditions (S1 duty). The motor shall include thermal protection using bimetallic strips or PTC sensors and should be compatible with operation via soft starter. The propeller shall be of non-clogging design, composed of stainless steel or high-strength composite	L.S

	material, with a nominal diameter of 600 mm, suitable for achieving effective mixing in the given volume. The mixer shall be provided with a 10-meter, pressure-tight, mechanically reinforced power cable with sealed bare ends. The unit shall be tested on-site for proper rotation direction, low-vibration operation, electrical insulation, and thermal protection function. All required installation accessories shall be included, such as the floor or wall brackets, cable supports, lifting lugs, anchoring kits, and any required alignment tools. The complete system must be supplied, installed, and commissioned in accordance with the manufacturer's guidelines and applicable international standards to ensure reliable and safe operation. The mixer shall be connected to the existing control system PLC at the plant, and the price shall include all works and accessories necessary for proper installation, anchoring, connection, and full integration into the existing system. The price shall also include all required electrical extensions and wiring between the mixer and the control panel. The price shall also include a stainless steel 316 L guide column with a dimension as mentioned in manufacturer instrument and wall thickness of at least 4 mm, fixed vertically to the tank wall from top to bottom to guide and support the mixer during lowering and operation. All necessary brackets, anchor bolts, and corrosion protection materials for secure wall mounting shall be included.	
5. SUPPLY AND INSTALLATION OF A LIFTING DEVICE FOR MIXER		
5.1	Description: Supply, install, and commission a manual hoist capable of safely lifting and handling a submersible mixer weighing not less than 500 kg for a 300 m³ aeration tank. The hoist shall be securely mounted near the mixer location with all necessary brackets, anchor bolts, and corrosion protection materials. The installation shall ensure safe, easy, and stable operation for maintenance purposes. All works shall comply with the manufacturer's instructions, international safety standards, and the supervising engineer's requirements. price include to Supply and cast a reinforced concrete base for the mixer lifting device with dimensions 500 × 500 mm and thickness 300 mm, placed on the designated steel plate. Reinforcement shall consist of Ø14 mm steel bars spaced at 150 mm c/c in both directions. The concrete shall be of class B-40, with proper compaction, curing, and finishing. The base shall be installed in	L.S

	strict accordance with the design drawings and under supervision of the engineer to ensure stability and durability. Price also includes Supply and fabricate a steel base plate for the submersible mixer with dimensions 400 × 400 mm and thickness 16 mm, made of structural steel S235 or equivalent. The plate shall be drilled and fitted with anchor bolts for secure attachment to the reinforced concrete base. All surfaces shall be treated with anti-corrosion protection, and the plate shall be installed in strict.	
6. SUPPLY AND INSTALLATION OF A SAFETY GUARDRAIL		
6.1	Supply of protective steel including the cost of fixing it to the existing tank wall using 0.5-inch galvanized steel pipes, as specified in the drawings and technical specifications.	M.R

General Conditions:

- 1) The contractor shall be responsible for maintaining the cleanliness of the site throughout the execution period and for the prompt removal of all debris and waste materials.
- 2) The contractor shall provide the necessary technical staff for the project, including at a minimum: an Electrical Engineer, a Civil Engineer, and a Mechanical Engineer.
- 3) Each engineer shall have no less than five (5) years of professional experience in their respective field, with CVs and certificates submitted for approval by the supervising engineer.
- 4) The contractor shall provide all equipment, tools, and instruments required to complete the works efficiently and with high quality, ensuring proper maintenance and readiness.
- 5) The contractor shall implement the highest standards of occupational health and safety on-site and provide full insurance coverage for all workers and technical staff against accidents.
- 6) The contractor shall supply all construction materials and consumables required for the work, in full compliance with the approved technical specifications.
- 7) The contractor shall submit shop drawings for all works prior to execution and obtain approval from the supervising engineer.
- 8) The contractor must obtain official approvals for all materials and equipment before delivering them to the site, and no material shall be used without the supervising engineer's written consent.
- 9) The contractor shall strictly adhere to the approved project schedule and take all necessary measures to complete the works within the specified time frame.
- 10) All works shall be subject to the supervision and approval of the supervising engineer, and no modification or alteration shall be made without prior written approval.
- 11) The contractor shall be fully responsible for protecting all executed works, whether temporary or permanent, against any damage or defects until the final acceptance by the Employer.
- 12) The contractor shall coordinate with the project management and all relevant stakeholders to ensure smooth progress of the works and avoid conflicts.
- 13) The contractor shall bear the full cost of all laboratory tests and inspections required for materials, concrete, equipment, or any other works, in order to ensure compliance with specifications and quality standards.
- 14) The Concrete should have sulfate resistance and self-healing properties.

ANNEX VII: FINANCIAL OFFER

Please make sure to fill in the financial offer table completely; thus sign & stamp each page of it. In case *Ink corrector pens* are used; please make sure to stamp near the corrected area.

#	Item	Unit	Unit cost in EURO (VAT excluded)	# of units	Total amount in EURO (VAT excluded)
1	Site preparation	L.S		1	
2	Demolition works	L.S		1	
3	Internal wall works	M ³		14	
4	Supply and install a mixer	L.S		1	
5	Supply and installation of a Lifting device for Mixer	L.S		1	
6	Supply and installation of a safety guardrail	M.R		13	
Total amount in EURO (VAT excluded):					
Discount (if any):					
Net amount in EURO (VAT excluded):					

Note: The winner bidder must provide workers insurance coverage as stipulated in article 12/ page 10.

COMPANY NAME:

Registration number:	
Address:	
Authorized person:	
Telephone number:	
Fax number:	
Mobile number:	
E-mail:	
Signature & Stamp:	