



Al-Ard for Agricultural Development (AL-ARD)

Funded through: Grassroots International

For the project: “Urgent Action to Enhance Food Security in Gaza and the West Bank”

“Supply of Fodder and Nutrient Supplements to Hebron Governorate” Tender

Reference # T5-2025

August 2025



Urgent Action to Enhance Food Security in Gaza and the West Bank

INVITATION TO BID

“Supply of Fodder and Nutrient Supplements to Hebron Governorate”,

Ref# T5-2025

Al-Ard for Agricultural Development (AL-ARD) is a Palestinian civil society organization that is implementing a Project entitled **“Urgent Action to Enhance Food Security in Gaza and the West Bank”** which is funded by **Grassroots International**. Within the framework of this project; Al-Ard announces a bid to supply **Fodder and Nutrient Supplements to Hebron Governorate**.

Those who are interested in applying for the above-mentioned bid should receive the bid's documents forms Al-Ard's office in Ramallah or Hebron for a sum of 100\$ non-refundable “for each copy”, between 8:30 am and 3:30 pm, starting from Tuesday, 19/8/2025 (Friday and Saturday are official days off) until Tuesday, 26/8/2025. The bids shall be returned to Al-Ard's office – Ramallah, no later than Wednesday 27/8/2025 at 12:00 pm. The bids will be opened on Wednesday, 27/8/2025 at 1:00 pm at Al-Ard's Office in Ramallah (Al Bireh/ Sateh Marhaba).

Notes:

1. The advertisement fees should be paid by the winner bidder.
2. Bidders should provide the registration certificate and a valid deduction at source **or 10% will be deducted**.
3. The tender's currency is USD and the winner bidder should provide a VAT invoice.
4. The Bidding Committee is not restricted or restrained to accept the lowest prices.
5. All bidders must submit a certified bank guarantee or a bank check that equals 5% of the offered bid. This guarantee must remain valid for 90 days after the submission date of tenders. personal cheques will not be accepted; otherwise, the tender will be neglected.
6. For more information about the bid, please contact us on abeer@al-ard.org.



Urgent Action to Enhance Food Security in Gaza and the West Bank

CALL FOR BID

Dear Bidders,

Al-Ard for Agricultural Development (AL-ARD) hereby invites you to fill a bid for **“Supply of Fodder and Nutrient Supplements to Hebron Governorate”**. The bid documents include the Bid Invitation and the Annexes that must be duly and completely fulfilled.

Bidders shall carefully read the bidding documents, check quantities before filling the bid and then sign and stamp them.

Bidders shall fill the attached invitation response application and submit their offer to AL-Ard’s office in Ramallah before **Wednesday, 27/8/2025** at 12:00 pm.

The bids will be opened on **Wednesday, 27/8/2025** at 1:00 pm at AL-ARD’s office in Ramallah.

Sincerely,

Procurement officer

Al-Ard for Agricultural Development



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INVITATION FOR BID FOR

“Supply of Fodder and Nutrient Supplements to Hebron Governorate”

Project Title: Emergency Support for Affected Families in Gaza and the West Bank

Bid reference: T5-2025

A. PREAMBLE

1. Timetable

	DATE	TIME
Launch of the bid	17/8/2025	-
Deadline for the submission of bids	27/08/2025	12:00 pm
Clarification meeting	24/8/2025 at Al-Ard's office in Hebron	N/A
Bid opening session	27/08/2025	1:00 pm
Notification of award to the successful Bidder	7-14 days	-

The Contracting Authority will pay careful attention and annotate the time of submitted bids (Deadline for the submission of the bids), and only bids delivered before **12:00 pm** will be accepted.

2. Supply to be implemented

- 2.1 The subject of the Contract is the provision by the Supplier of the following:
Supply of Fodder and Nutrient Supplements to Hebron Governorate.
- 2.2 The amount to be provided may increase or decrease within a range of 25% without any change in the unit price. Any increase/decrease above 25% will only be applied upon Supplier's approval.
- 2.3 The material provided should respect the international standard of quality, recognized by the Palestinian Authority according to the specification spelled in Annexes VI (Technical Specifications). Please note that the priority is given to **Palestinian products, Arabic then European. Israeli products are forbidden.**
- 2.4 Bidders are not authorized to bid for a variant in addition to the present bid.

3. Submission of the Bid

- 3.1 Bids who are interested to submit a bid must read carefully all the bid documents and sign all the pages of the bid dossier.
- 3.2 Bids must be received before the deadline specified in the timetable above. The Bid must include the Bid submission forms from **Annex I to Annex VIII, a copy of deduction at source certificate (valid) and company registration**



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certificate issued by the companies' controller, and be sent or delivered by hand to the following address:

AL-ARD Office – Al Bireh/ Sateh Marhaba, Ramallah

The bid, including annexes and all supporting documents, must be submitted in a sealed envelope bearing only:

- a. The above-mentioned address 'AL-ARD';
- b. The reference code of this bid;
- c. The **name of the Bidder in English or Arabic**.

4. Content of the Bid

- 4.1 The Bidder will be provided with bid documents mentioned in the bid invitation for a sum of 50 \$ non-refundable.
- 4.2 The bid dossier includes the Invitation and the following Annexes:
 - a. Bidder's information (ANNEX I)
 - b. Bidder's declaration(s) (ANNEX II)
 - c. Information Chart of the Bidder (ANNEX III)
 - d. Work Plan (ANNEX IV)
 - e. Financial Identification Form (ANNEX V)
 - f. Technical specification (ANNEX VI)
 - g. Financial Offer (ANNEX VII)
 - h. Draft Contract (ANNEX VIII)



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B. GENERAL CONDITION

5. Eligibility Criteria

- 5.1 Participation in bidding is open on equal terms to natural and legal persons (participating either individually or in a grouping [consortium] of Bidders). Bidders must provide evidence of their status.
- 5.2 These rules apply to:
 - a. Bidders;
 - b. Members of a consortium;
 - c. Sub-Suppliers.
- 5.3 The Contracting Authority will exclude from participation in a procurement procedure candidates or Bidders falling into any of the following cases:
 - a. They are bankrupt or being wound up, are having their affairs administered by the courts, have entered into an arrangement with creditors, have suspended business activities, are the subject of proceedings concerning those matters, or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations;
 - b. They have been convicted concerning their professional conduct by a judgment that has the force of *res judicata*;
 - c. They have been guilty of grave professional misconduct proven by any means that the Contracting Authority can justify;
 - d. They have not fulfilled obligations relating to the payment of social security contributions or the payment of taxes in accordance with the legal provisions of the country in which they are established or with those of the country of the Contracting Authority or those of the country where the Contract is to be performed;
 - e. They have been the subject of a judgment that has the force of *res judicata* for fraud, corruption, involvement in a criminal organization or any other illegal activity detrimental to the Communities' financial interests;
 - f. They have been declared to be in serious breach of Contract for failure to comply with their Contractual obligations.
 - g. Candidates or Bidders must declare that they are not in any of the situations listed above signing the Bidder's Declaration (ANNEX II)
- 5.4 Contracts shall not be awarded to candidates or Bidders who, during the procurement procedure:
 - a. Are subject to a conflict of interest;



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- b. Are guilty of misrepresentation in supplying the information required by the humanitarian organization as a condition of participation in the Contract procedure or fail to supply this information. Bidders or candidates who have been guilty of making false declarations will also incur financial penalties representing 10% of the total value of the Contract being awarded. That rate may be increased to 20% in the event of a repeat offence within five years of the first infringement.

6. Ethics clauses

- 6.1 Any attempt by a candidate or Bidder to obtain confidential information, enter into unlawful agreements with competitors or influence the committee or the Contracting Authority during the process of examining, clarifying, evaluating and comparing bids will lead to the rejection of their candidacy or bid and may result in administrative penalties.
- 6.2 Without the Contracting Authority's prior written authorization, a Supplier and its staff or any other company with which the Supplier is associated or linked may not, even on an ancillary or sub-contracting basis, supply other services, carry out work or supply equipment for the project. This prohibition also applies to any other projects that could, owing to the nature of the Contract, give rise to a conflict of interest on the part of the Supplier.
- 6.3 When putting forward a candidacy or bid, the candidate or Bidder shall declare that he is affected by no potential conflict of interest and has no particular link with other Bidders or parties involved in the project. Should such a situation arise during performance of the Contract, the Supplier must immediately inform the Contracting Authority.
- 6.4 The Supplier must act impartially at all times as a faithful adviser in accordance with the code of conduct of his profession. The Supplier shall refrain from making public statements about the project or services without the Contracting Authority's prior approval. The Supplier may not commit the Contracting Authority in any way without its prior written consent.
- 6.5 For the duration of the Contract, the Supplier and its staff shall respect human rights and undertake not to offend the political, cultural and religious mores of the beneficiary state.
- 6.6 The Supplier may accept no payment connected with the Contract other than that provided for therein. The Supplier and its staff must not exercise any activity or receive any advantage inconsistent with their obligations to the Contracting Authority.
- 6.7 The Supplier and its staff shall be obliged to maintain professional secrecy for the entire duration of the Contract and after its completion. All reports and documents drawn up or received by the Supplier shall be confidential.



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- 6.8 The Contract shall govern the Contracting Parties' use of all reports and documents drawn up, received or presented by them during the execution of the Contract.
- 6.9 The Supplier shall refrain from any relationship likely to compromise his independence or that of its staff. If the Supplier ceases to be independent, the Contracting Authority may, regardless of injury, terminate the Contract without further notice, and without the Supplier having any claim to compensation.
- 6.10 The Contracting Authority reserves the right to suspend or cancel project financing if corrupt, fraudulent, collusive or coercive practices of any kind are discovered at any stage of the award process. For the purposes of this provision:
- **Corrupt practice** is defined as the offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence improperly the activities of the Contracting Authority;
 - **Fraudulent practice** is any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, the Contracting Authority to obtain a financial or other benefit or to avoid an obligation;
 - **Collusive practice** is an undisclosed arrangement between two or more Bidders or candidates designed to artificially alter the results of the bid procedure to obtain a financial or other benefit;
 - **Coercive practice** is impairing or harming, or threatening to impair or harm, directly or indirectly, any participant in the bid process to influence improperly its activities.
- 6.11 All bids will be rejected, or Contracts terminated if it emerges that the award or execution of a Contract has given rise to unusual commercial expenses.
- 6.12 Such unusual commercial expenses are commissions not mentioned in the main Contract or not stemming from a properly concluded Contract referring to the main Contract, commissions not paid in return for any actual and legitimate service, commissions remitted to a tax haven, commissions paid to a recipient who is not clearly identified or commissions paid to a company which has every appearance of being a front company.
- 6.13 The Supplier shall supply the Contracting Authority on request with all supporting documents relating to the conditions of the Contract's execution. The Contracting Authority may carry out whatever documentary or on-the-spot checks it deems necessary to find evidence in cases of suspected unusual commercial expenses.
- 6.14 When putting forward a candidacy or bid, the candidate or Bidder shall declare its commitment to the non-exploitation of child labor and to the respect of basic social rights and working conditions. The Contracting Authority may carry out



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whatever documentary or on-the-spot checks it deems necessary to find evidence of the enforcement of the above-mentioned principles.

- 6.15 In order to support the development of the Palestinian productive activities, I undertake to not purchase materials, machineries and any related furniture produced by Jewish settlements in the West Bank. The Contracting Authority reserves the right to inspect randomly the above-mentioned items in order to check their provenience.

7. *Language of offer*

- 7.1 The invitation document is available in English language. The offers, all correspondence and documents related to the bid exchanged by the Bidder and the Contracting Authority should be written in the prevailing language of the procedure, which is **English. In case of disputes or misunderstandings, the English version will prevail. The Annexes must be duly filled in English.**
- 7.2 Supporting documents and printed literature furnished by the Bidder may be in another language, provided – when requested – they are accompanied by a translation into the language of the procedure. In case any problem of interpretation will arise, English version will prevail.

8. *Period of validity*

- 8.1 Bidders shall be bound by their bids for a period of **90 days** from the deadline for the submission of bids.

9. *Pricing and Currency*

- 9.1 The prices of the offers will be expressed in **USD**, and they must be expressed in a way that must be inclusive of all annexed costs such as transport, insurance, handover, and work on site.
- 9.2 The prices should be expressed in USD, **including VAT (16%)**. The project is not exempted.
- 9.3 The prices will be considered fixed and valid for the entire duration of the Contract until the complete execution of the supply. No additional charge of whatsoever nature and type will be accepted by the Contracting Authority.

10. *Work plan*

- 10.1 The Bidders are requested to provide a work plan, preferably using the format attached as Annex IV of the Bid Dossier, taking into consideration the deadline for the implementation and completion of the supply.

11. *Period of Implementation*

- 11.1 The successful Bidder shall start the supply after receiving the starting order from the contracting authority. The Supplier shall complete all the supplies within a



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maximum period of **10 days** starting from the date of the issuance and receipt of the Starting Order.

12. Site insurance and safety

- 12.1 The Supplier is required to stipulate an insurance that covers all the workers employed in the activities.
- 12.2 The Contracting Authority is not responsible for any damages that may incurred to the Supplier, his workers, his machineries and their properties or any other kind of damages.
- 12.3 The Supplier is responsible for providing all safety tools and procedures for his workers and shall take the necessary actions to ensure that the occupation health and safety is in complimentary with the law. All workers, visitors, equipment, and materials...etc. shall be insured against work accidents and damages. The insurance costs shall be paid by the Supplier from his own resources and will be considered included within the prices of the bid items.

13. Site Facilities

- 13.1 It is the responsibility of the Supplier to secure the fuel sources, and everything needed for supply performing. The costs shall be paid by the Supplier from his own resources and will be considered included within the bid items. The Contracting Authority, under any circumstances, will not be responsible for securing such sources or paying any costs.
- 13.2 The Supplier shall provide the needed equipment for materials storage and delivery.

14. Labor Force

- 14.1 The Supplier shall do his best to choose his skilled labor force.
- 14.2 Workers must not be under the age of 18 years old.

15. Bid bail and Execution Guarantee

- 15.1 The Bidder must enclose a bank insurance document (bid bail) valid for 90 days in his bid. The amount of the bid bail shall be equal to 5% of the total financial offer.
- 15.2 In case of rejection of the Bidder's offer, the bank guarantee will be disengaged immediately after the rejection communication. In the case of acceptance, the Supplier shall replace the 5% bid bail by a Good Performance Guarantee equal to the 10% of the amount of the Contract. It must remain valid for **6 months**, and it will be released after this date.



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- 15.3 In the case of failing to sign the Contract, the Contracting Authority has the right to cut the sum of its losses from this bail to relegate the bid to another Supplier.
- 15.4 This guarantee shall be in the form of bank guarantee or certified cheques. Personal cheques or cash will not be accepted as bid bail or as Execution Guarantee.

16. Costs for preparing bids

- 16.1 The advertising fees should be paid by the successful Bidder.

17. Ownership of bids

- 17.1 The Contracting Authority retains ownership of all bids received under this bid procedure. Consequently, Bidders have no right to have their bids returned to them.

18. Joint venture or consortium

- 18.1 If a Bidder is a joint venture or consortium, the bid must be single with the object of securing a single Contract; each person must sign the bid and shall be jointly and severally liable for the bid and any Contract. Those persons shall designate one of their members to act as leader with authority to bind the joint venture or consortium. The composition of the joint venture or consortium must not be altered without the prior consent in writing of the Contracting Authority.
- 18.2 The bid must be signed by the representative of the joint venture or consortium only if he has been expressly so authorized in writing by the members of the joint venture or consortium, and the authorizing Contract, notarial act or deed must be submitted to the Contracting Authority in accordance with Article 5 of this Bid Dossier. All signatures to the authorizing instrument must be certified in accordance with the national laws and regulations of each party comprising the joint venture or consortium together with the powers of attorney establishing, in writing, that the signatories to the bid are empowered to enter into commitments on behalf of the members of the joint venture or consortium.

19. Subcontracting

- 19.1 Sub-contracting, the whole or part of the Contract, cannot be carried out without previous authorization of the Contracting Authority.
- 19.2 In any case, the Sub-Supplier has to comply with the eligibility criteria and ethics clause stated in Articles 5 and 6.

20. Responsibilities

- 20.1 The Supplier will be responsible for:
 - Sampling when requested;
 - Storing of materials until delivery date;
 - Loading and transport of the materials;



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21. Law applicable

- 21.1 In case of any dispute between the two parties that can't be resolved directly; then both parties shall agree on forming an arbitration committee. If not possible; then civil Palestinian courts are the authorized body to do so.

22. Clarification meeting/ site visit

- 22.2 A clarification meeting will be held on Sunday, 24/8/2025 at Al-Ard's office in Hebron. The meeting minutes will be distributed to all participants.

C. BID PROCESS

23. Additional information before the deadline for submission of bids

- 23.1 If the Contracting Authority, either on its own initiative or in response to the request of a prospective Bidder, provides additional information on the bid dossier, it must send such information in writing to all other prospective Bidders at the same time. The eventual submitting of queries will not in any case delay the deadline for applying. Bidders may submit questions in writing report to the following e-mail: **abeer@al-ard.org before 24/8/2025, specifying the bid reference: T5-2025.**
- 23.2 Any prospective Bidders seeking to arrange individual meetings with the Contracting Authority during the bid period may be excluded from the bid procedure.

24. Alteration or withdrawal of bids

- 24.1 Bidders may alter or withdraw their bids by written notification prior to the deadline for submission of bids referred to in Article 3. No bid may be altered after this deadline. Withdrawals must be unconditional and will end all participation in the bid procedure.
- 24.2 Any such notification of alteration or withdrawal must be prepared and submitted in accordance with Article 3. The outer envelope must be marked 'Alteration' or 'Withdrawal' as appropriate.
- 24.3 No bid may be withdrawn in the interval between the deadline for submission of bids referred to in Article 3 and the expiry of the bid validity period. Withdrawal of a bid during this interval may result in forfeiture of the bid bail.

25. Cancellation of the bid procedure

- 25.1 In the event of a bid procedure's cancellation, Bidders will be notified by the Contracting Authority. If the bid procedure is cancelled before the outer envelope of any bid has been opened, the sealed envelopes will be returned, unopened, to the Bidders.
- 25.2 **Cancellation may occur where:**
- a) the bid procedure has been unsuccessful, namely where no qualitative or financially worthwhile bid has been received or there has been no response at all;
 - b) the economic or technical parameters of the project have been fundamentally altered;
 - c) exceptional circumstances or *force majeure* render normal performance of the project impossible;
 - d) all technically compliant bids exceed the financial resources available;
 - e) There have been irregularities in the procedure, in particular where these have prevented fair competition.

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In no circumstances will the Contracting Authority be liable for damages, whatever their nature (in particular damages for loss of profits) or in relation to the cancellation of a bid, even if the Contracting Authority has been advised of the possibility of damages.

The publication of a procurement notice does not commit the Contracting Authority to implement the program or project announced.

26. Opening of bids

- 26.1 The purpose of the opening and examination of the bids is to check whether the bids are complete, whether the requisite bid guarantees have been furnished, and whether the documents have been properly signed. If a bid is evaluated as not formally compliant by the procurement opening committee, it will be immediately rejected.
- 26.2 The bids will be opened in public session on **27/8/2025 at 1:00 pm, at AL-ARD Office in Ramallah.**
- 26.3 At the bid opening, the Bidders' names, the bid prices, any discount offered, written notifications of modification and withdrawal and such other information as the Contracting Authority may consider appropriate must be announced.
- 26.4 After the public opening of the bids, no information relating to the examination, clarification, evaluation and comparison of bids, or recommendations concerning the award of the Contract can be disclosed until after the Contract has been awarded.
- 26.5 Any attempt by a Bidder to influence the evaluation committee in the process of examination, clarification, evaluation and comparison of bids, to obtain information on how the procedure is progressing or to influence the Contracting Authority in its decision concerning the award of the Contract will result in the immediate rejection of his bid.
- 26.6 All bids received after the deadline for submission specified in the procurement notice or these instructions will be kept by the Contracting Authority. The associated guarantees may be returned to the Bidders. No liability can be accepted for late delivery of bids. Late bids will be rejected and will not be evaluated.

27. Evaluation of bids

27.1 **Examination of the administrative and technical conformity of bids**

The aim at this stage is to check that bids comply with the essential requirements of the bid dossier. A bid is deemed to comply if it satisfies all the conditions, procedures and specifications in the bid dossier without substantially departing from or attaching restrictions to them. Decisions to the effect that a bid is not administratively compliant must be duly justified in the evaluation minutes. Once withdrawn the Bid it will not be possible for the Bidder to submit again an offer to the Evaluation Committee. After analyzing the bids deemed to comply in administrative terms, the evaluation committee will rule on the technical admissibility of each bid, classifying it as technically compliant

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or non-compliant. The technical evaluation will be based on the documents annexed in the bid concerning both the task to be carried out under the bid, and the professional ability of the Bidder.

Only the technically compliant bids will proceed for the financial evaluation.

27.2 *Financial evaluation*

The rates and prices inserted in the bill of quantities must correspond to the conditions laid down in the bid dossier. The financial and economic standing of the Bidder will be evaluated by the evaluation committee.

27.3 *Request of clarifications*

To facilitate the examination, evaluation and comparison of bids, the evaluation committee may ask each Bidder individually for clarification of their bid, including breakdowns of prices. The request for clarification and the response must be in writing only, but no change in the price or substance of the bid may be sought, offered or permitted. Decisions to the effect that a bid is not technically compliant must be duly justified in the evaluation minutes.

27.4 *Award criteria*

The Contracting Authority will proceed with the evaluation of administratively compliant bidders and an evaluation grid will be filled.

The bid commission will not necessarily choose on the basis of the lowest price alone but will consider on the basis of quality, work plan, compliance with international norms and experience of the Bidder.

The decision will be up to the Contracting Authority only and it is considered incontrovertible.

The result of the bid will be notified to the eligible candidates in writing.

The Contracting Authority retains his right to split the Contract in different lots following the result of the comparison of the different offers received.

If the number of offers received is less than three, then the Contracting Authority has the right to renovate the call for bid.

28. *Signature of the Contract*

28.1 The result of the bid will be communicated to all Bidders in writing within **7 working days** after the evaluation session.

28.2 Within **7 calendar days** from the reception of the Contract already signed by the Contracting Authority, the selected Bidder must sign and date the Contract and return it, to the Contracting Authority. Upon signing the Contract, the successful Bidder will become the Supplier, and the contract will enter into force.

28.3 The signing of the Contract is subject to the availability of funds.



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- 28.4 If the successful Bidder fails to sign and return the Contract within **7 calendar days** after receipt of notification, the Contracting Authority may consider the acceptance of the bid to be cancelled without prejudice to the Contracting Authority's right to seize the guarantee, claim compensation or pursue any other remedy in respect of such failure, and the successful Bidder will have no claim whatsoever on the Contracting Authority.
- 28.5 The Contracting Authority reserves the right to vary the quantities stipulated at the time of ordering within a range of **25%** of the Contract price. Under this variation, the unit prices used in the bid shall be applicable to the quantities procured.

29. Validity of the Contract

- 29.1 The Contracting Authority will be obliged to pay only the amount of materials supplied by the Supplier. In case the project for which the purchase is charged will be suspended, the Contracting Authority will be in the position to suspend the signed Contract between the parties without any penalty clause.

D. CONTRACT - GENERAL CLAUSES

30. Type of Contract

- 30.1 The Contract (**Supply**) that will be signed between the successful Bidder and the Contracting Authority will follow the template shown in Annex VIII.

31. Delays

- 31.1 In the event of delays in the delivery of supplies, a penalty of 1/1000 of the contract amount per day of delay shall apply. The sum will be retained from the execution guarantee.

In the case that the delay will be more than **30 days**, the Contract will be deemed void.

32. Final inspection

- 32.1 The Supplier shall notify the Field coordinator within **2 days** before the expected completion date of all supplies, and the coordinator will examine all supplies and issue a Certificate showing whether the supplies have been finished completely or partially in a proper way.
- 32.2 In case the coordinator detects any kind of defects in the supply performed, he will prepare a detailed list of them and attach it to the Certificate. The Supplier shall either accept what is stated in the Certificate and approve it by signing it or explain the reasons for refraining to sign the Engineer's Certificate. The Certificate must specify the duration for completing all additional supplies needed in order to repair all defects.
- 32.3 If the Supplier fails to implement the necessary adjustments during the specified period or refuses to implement them, the Contracting Authority has the right to assign another Supplier the repairing of all actions recorded in the primary acceptance certificate. Those costs will be deducted from any of the Supplier's dues without any objection. The final handover will take place within **7 days** after the completion of the repairs.

33. Payment procedure

- 33.1 All payments will be made in **USD** via a bank transfer or via a cheque to the Supplier's bank account.
- 33.2 Payments will occur only after verification of the compliance of the supplies performed with the technical specification attached as Annex VI and upon receipt of an original invoice issued by the Supplier.
- 33.3 In order to finalize the payment, the Supplier must provide to the Contracting Authority the following documents:
- a. Request for payment;



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- b. VAT invoice;
- c. Detailed invoice in accordance with the BOQ;
- d. deduction at the source certificate;

33.4 The payment is subject to the availability of funds. Should any delay occur, the Contracting Authority will inform the Supplier in due time.

33.5 The currency variance is not applicable to this project.

Note: If Annexes I, II, III, IV, V, and VII are not duly fulfilled the quotation may not be considered administratively compliant.



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Annex I. BIDDER'S INFORMATION

Title of the Bid: "Supply of Fodder and Nutrient Supplements to Hebron Governorate"

Ref: T5-2025

1. Submitted by:

	Name(s) of Bidder(s)	Nationality
Leader*		
Partner 2		
Partner 3		

* If this bid is being submitted by an individual Bidder, the name of the Bidder should be entered as 'leader'

2. Contact person (for this bid)

Name	
Address	
Telephone	
Fax	
E-mail	

Signature	Stamp
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ANNEX II. BIDDER'S DECLARATION(S)

Title of the Bid: "Supply of Fodder and Nutrient Supplements to Hebron Governorate"

Bid Ref: T5-2025

In response to your letter of invitation, we the undersigned, hereby declare that:

We have examined and accept in full the content of the dossier for invitation to bid **"Supply of Fodder and Nutrient Supplements to Hebron Governorate"**, **Bid Ref: T5-2025**; we hereby accept its provisions in their entirety, without reservation or restriction.

1. We offer to realize, in accordance with the terms of the invitation for bid and the conditions and time limits laid down, without reserve or restriction:
 - **Supply of Fodder and Nutrient Supplements to Hebron Governorate:** The Total Offer is:
(Price in USD/ including VAT) _____
 - Total Offer including discount (if any) is:
(Price in USD/ including VAT) _____
2. This bid is valid for a period of **90 days** from the final date for submission of bids, i.e., from
.....
3. Our firm/company (and our sub-contractors) has/have the following nationality:
(.....).
4. We are submitting this application in our own right and (as partner in the consortium led by (name of the leader...../ ourselves) for this bid. We confirm that we are not bidding for the same Contract in any other form. (We confirm, as a partner in the consortium, that all partners are jointly and severally liable by law for the performance of the Contract, that the lead partner is authorised to bind, and receive instructions for and on behalf of, each member, that the performance of the Contract, including payments, is the responsibility of the lead partner, and that all partners in the joint venture/consortium are bound to remain in the joint venture/consortium for the entire period of the Contract's performance).
5. We declare that we are not in any of the situations excluding us from participating in Contracts which are listed in Article 5 of the invitation to bid.
6. We agree to abide by the ethics clauses (Article 6) that we have no potential conflict of interests or any relation with other candidates or other parties in the bidding procedure at the time of the submission of this application.

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7. We are bound to inform the Contracting Authority immediately if there is any change in the above circumstances at any stage during the implementation of the Contract. We also fully recognise and accept that any inaccurate or incomplete information deliberately provided in this application may result in our exclusion from this Contract.
8. We note that the Contracting Authority is not bound to proceed with this invitation to bid and that it reserves the right to award only part of the Contract. It will incur no liability towards us should it do so.

Name and surname:

(.....)

Duly authorized to sign this bid on behalf of:

(.....)

Place and date:

(.....)

Stamp of the firm/company and signature:

Signature	Stamp

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ANNEX III. INFORMATION CHART OF THE BIDDER

Title of the Bid: "Supply of Fodder and Nutrient Supplements to Hebron Governorate"

Bid Ref: T5-2025

BIDDER'S EXPERIENCE

List of Contracts of similar nature and extent performed as prime Supplier during the past 5 years (including supplies under way or committed, with the expected completion date) [insert amounts in currency equivalent]			
Name of project / place	Contracting Authority and contact person	Type of Supply performed and year of completion	Value of Contract

Signature	Stamp

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ANNEX IV. WORK PLAN

Title of the Bid: "Supply of Fodder and Nutrient Supplements to Hebron Governorate"

Bid Ref: T5-2025

Activity*	Days (from the signature of the Contract)	Notes

The execution of the supplies shall start after receiving the starting order from the Contracting Authority.

* Phases can be defined by the Supplier. In this case, the Supplier shall provide a work schedule specifying the start and end date of each activity

Locations: Hebron Governorate (Al-Karmel area/Yatta, Masafer Yatta, Umm Al-Khair, Al-Tuwana, Susya). A distribution point will be designated in Yatta.

Implementation Period: 10 days.

مواقع التوريد: محافظة الخليل (الكرمل/ يطا، مسافر يطا، أم الخير، التوانة، سوسيا): سيتم تحديد نقطة توزيع في يطا.
فترة التنفيذ: 10 أيام.

Signature	Stamp
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ANNEX V. FINANCIAL IDENTIFICATION FORM

Title of the Bid: "Supply of Fodder and Nutrient Supplements to Hebron Governorate"

Bid Ref: T5-2025

ACCOUNT HOLDER			
NAME			
ADDRESS			
TOWN/CITY			
POST CODE			
CONTACT			
TELEPHONE			
FAX		MAIL	
VAT NUMBER			

BANK	
NAME	
ADDRESS	
TOWN/CITY	
POST CODE	
COUNTRY	
ACCOUNT NUMBER	
BRANCH	
IBAN CODE	

REMARKS:

Signature	Stamp
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Annex VI: Technical Specifications

Project context

Considering the rapidly deteriorating humanitarian situation in both the Gaza Strip and the West Bank, this project comes as an urgent response to enhance food security and support agricultural livelihoods for the most vulnerable groups. The project aims to alleviate the worsening crisis through the implementation of comprehensive and integrated humanitarian interventions that address immediate needs while achieving a sustainable impact on food security and the resilience of local communities.

In the Gaza Strip, the project focuses on providing emergency food assistance to meet the basic needs of populations affected by the ongoing conflict and blockade, and to mitigate the risk of famine threatening hundreds of thousands of families. In the West Bank, specifically in Area "C", the project targets support to farmers facing persistent threats from settler violence, restricted access to land and water, and attempts at confiscation and forced displacement.

Project objectives

This initiative aims to enhance food security in the Gaza Strip by distributing emergency food assistance to affected families, contributing to the mitigation of hunger and malnutrition amid the deteriorating humanitarian conditions. It also seeks to support agricultural livelihoods in the West Bank, particularly in Area "C", by providing essential agricultural production inputs, including compound feed, nutritional and veterinary supplements to strengthen livestock production, as well as seeds, fertilizers, and basic supplies for field crops and vegetables. The project aims to strengthen farmers' ability to continue agricultural production and achieve a minimum level of food self-sufficiency despite prevailing field and security challenges.

Additionally, the initiative includes the provision of technical support and emergency agricultural extension services for affected farmers, along with monitoring the impact of these interventions on production and the resilience of beneficiary households. These efforts also aim to improve the living conditions of affected communities through innovative environmental and agricultural solutions that promote social justice and enhance the capacity of local communities to address the challenges of climate change and conflict-related violence, within an integrated humanitarian and development framework.

Target area

The project will target a total of 11 areas and villages affected by the ongoing war and violence, providing them with emergency assistance. Specifically, it will focus on the eastern areas of Hebron Governorate located in Area C, including: Susya and its surrounding communities, At-Tuwani and nearby clusters, Al-Mufaqara and surrounding communities, Sadet Al-Thi'la, and Khirbet Umm al-Khair.

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Activities

Through this project, a minimum of 150 to 170 livestock farmers will be provided with bulk feed (high-protein-content straw). This intervention is an emergency response to the restrictions preventing sheep herders from grazing their livestock on their lands. In addition, nutritional supplements will also be distributed (Salt block) .

Distribution Methodology:

Al-Ard will designate a distribution location in Yatta. This will facilitate the supply and the distribution process. The Supplier must consider the following:

First: The Supplier is responsible for providing all necessary safety and security measures for the fodder and nutrients supplements (including fire protection, theft prevention, and protection against vandalism).

المورد مسؤول مسؤولية مطلقة عن توفير جميع إجراءات السلامة للمواد التي سيتم توزيعها (القش وقوالب الملح) وهذا يشمل الحماية من الحريق، السرقة، وأعمال التخريب.

Second: The Supplier is responsible for loading and unloading the straw bales and salt blocks during the supply and distribution process. This includes providing the necessary equipment and workers for lifting and loading the straw bales and salt blocks at the supplier's own expense.

المورد مسؤول مسؤولية مطلقة عن عمليات التحميل والتنزيل والتوزيع للمواد التي سيتم توزيعها (القش وقوالب الملح) وهذا يشمل توفير المعدات والعمال اللازمين للرفع والتحميل والتنزيل على نفقته الخاصة.

Note: The Supplier must propose a distribution point that is convenient and practical, in order to ensure efficient handling of the straw bales and salt blocks, and the smooth access to beneficiaries who are from the following targeted areas (Al-Karmel area/Yatta, Masafer Yatta, Umm Al-Khair, Al-Tuwana, Susya) – Hebron Governorate.

ملاحظة: يتعين على المورد أن يقترح نقطة توزيع تكون مناسبة وعملية، بما يضمن سهولة توزيع بالات القش وقوالب الملح وكفاءة وصولها إلى المستفيدين من المناطق التالية: (الكرمل/يطا، مسافر يطا، أم الخير، التوانة، سوسيا) في محافظة الخليل.

Signature	Stamp
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Urgent Action to Enhance Food Security in Gaza and the West Bank

Technical Specifications

First option: Technical Specification of Wheat Straw: • Hay bale should contain a high percentage of leaves, not less than 80%. • Protein percent range from 14 – 16% • Hay should have a pleasant smell and good flavor. • Hay should be palatable to sheep. • Hay should be free from roots. • Hay should be free from clay, gravel, and impurities. • Hay should be free from weeds and thorns. • Hay should be stored away from direct sunlight. • Hay should be harvested in 2024-2025. • Bale weight should range from 450 to 500 kg.	الخيار الأول: المواصفات الفنية لقش القمح: • يجب أن يحتوي بال القش على نسبة عالية من الأوراق لا تقل عن 80%. • نسبة البروتين يجب أن تتراوح بين 14-16%. • يجب أن يكون القش ذا رائحة طيبة ونكهة جيدة. • يجب أن يكون القش مستساغاً للأغنام. • يجب أن يكون القش خالياً من الجذور. • يجب أن يكون القش خالياً من الطين والحصى والشوائب. • يجب أن يكون القش خالياً من الأعشاب الضارة والأشواك. • يجب أن يُخزن القش بعيداً عن أشعة الشمس المباشرة. • يجب أن يكون القش من حصاد 2024-2025. • يجب أن يتراوح وزن البال الواحد بين 450 إلى 500 كيلوجرام.
Second option: The same technical specification as mentioned in the first option, but the weight of one hay bale is 300 kg.	الخيار الثاني: نفس المواصفة الفنية المذكورة في الخيار الأول ولكن وزن البال 300 كغم.
Salt Block • Mineral feed for, sheep and goats. • Composition: 98% Sodium chloride, 0.6% Calcium carbonate. • Ingredients: Sodium 38%, Calcium 0.5%, Magnesium 0.1%, Phosphorus 0.0%. • Nutritional feed additives: Zinc, from zinc oxide (3b603) 1,000 mg/kg; Manganese, from manganese (II) oxide (3b502) 1,000 mg/kg; Iron, from iron-(II)-carbonate (3b101) 200 mg/kg; Iodine, from calcium iodate anh. (3b202) 100 mg/kg; Selenium, from sodium selenite (3b801) 20 mg/kg • Free from copper. • Weight of Block 10kg.	المواصفات الفنية لأحجار (قوالب) الملح: • مكمل غذائي يحتوي على المعادن مخصص للأغنام والماعز. • التركيب: 98% كلوريد الصوديوم، 0.6% كربونات الكالسيوم. • المكونات: صوديوم 38%، كالسيوم 0.5%، مغنيسيوم 0.1%، فوسفور 0.0%. • الإضافات الغذائية: الزنك، من أكسيد الزنك (3b603) 1000 ملغ/كغ؛ المنغنيز، من أكسيد المنغنيز الثنائي (3b502) 1000 ملغ/كغ؛ الحديد، من كربونات الحديد الثنائي (3b101) 200 ملغ/كغ؛ اليود، من يودات الكالسيوم anh. (3b202) 100 ملغ/كغ؛ السيلينيوم، من سيلينيت الصوديوم (3b801) 20 ملغ/كغ. • خالية من النحاس. • وزن الكتلة: 10 كغ.

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Inspection and Examination:

- The hay bales shall be weighed, and the physical inspection shall be based on the components of each bale.
- As for the salt blocks, they must be accompanied by or labeled with a sticker indicating the composition of the salt block in accordance with the above-mentioned specifications.
- Any item that does not meet with the above specifications is subject to rejection or conditional acceptance, which remains pending upon corrective action by the supplier at their own cost.

الفحص والمعاينة:

- تخضع بالات القش للتوزين ، ويعتمد الفحص الفيزيائي على مكونات كل بالة قش على حدى.
- بالنسبة لأحجار الملح يجب أن تكون مرفقة / ملصقة ببطاقة بيان يوضح مكونات حجر الملح حسب المواصفة الواردة أعلاه.
- المواد التي لا تستوفي المواصفات المذكورة أعلاه سوف تخضع للرفض أو القبول المشروط، وذلك رهن باتخاذ المورد للإجراءات التصحيحية اللازمة على نفقته الخاصة.

Financial offer instructions:

1. The Supplier shall provide a VAT invoice.
2. The Supplier shall provide a valid deduction from origin certificate or **10% will be deducted**.
3. Payments will be made through a bank transfer/ Bank cheque as per contract currency within 3 weeks of receiving the invoice.
4. The financial value of the Supply Contract will include all of the necessary used, workfare, equipment, transportation and other acts of setup and preparation.
5. The contract is not subject to cost of living and/or currency/materials cost variations.

تعليمات العرض المالي:

1. على المورد تقديم فاتورة ضريبية.
2. على المورد تقديم شهادة خصم من المنبع سارية المفعول أو سيتم خصم 10% من قيمة الفاتورة.
3. يكون الدفع عن طريق حوالة بنكية/ شيك بنكي حسب عملة العقد بعد ثلاثة أسابيع من تاريخ استلام الفاتورة الضريبية.
4. تشمل القيمة المالية لعقد التوريد جميع الأعمال الضرورية المستخدمة وأجرة العمل والمعدات والنقل وغير ذلك من أعمال الإعداد والتحضير.
5. لا يخضع العقد لفرق تغيير العملة/ غلاء المعيشة/ أو تغيير أسعار المواد، حيث تعتبر الأسعار ثابتة وسارية طوال مدة العقد إلى حين التنفيذ الكامل للتوريد. ولن تقبل الجهة المتعاقدة أي تكاليف إضافية من أي نوع كان.

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Annex VII: Financial Offer (يرجى التوقيع والختم)

#	Item	Unit	Number of units	Unit Price in USD (VAT included)	Total price in USD (VAT included)
1. Hay Bales قش قمح					
1.A	Wheat Straw (weight: 300 kg per each bale)	Bale	230		
1.B	Wheat Straw (weight: 450 kg per each bale)	Bale	230		
2. Salt Blocks ملح (قوالب)					
2.A	Salt block (local: Made in Palestine)	Block	600		
2.B	Salt block (Imported: Made in Europe/Turkey) Please specify: _____	Block	600		

Note: Please make sure to fill in the financial offer table completely; thus sign & stamp each page of it. In case *Ink corrector pens* are used; please make sure to stamp near the corrected area.

❖ Distribution point proposal:

يتعين على المورد أن يقترح نقطة توزيع في يطا تكون مناسبة وعملية، بما يضمن سهولة توزيع بالات القش وقوالب الملح وكفاءة وصولها إلى المستفيدين من المناطق التالية: (الكرمل/ يطا، مسافر يطا، أم الخير، التوانة، سوسيا) في محافظة الخليل. علماً بأن المقاول يتحمل كافة تكاليف النقل، التحميل، التنزيل، والتوزيع. تخضع هذه النقطة للفحص والموافقة من قبل مؤسسة الأرض قبل قرار الترسية وتوقيع العقد.

نقطة التوزيع: _____ .

COMPANY NAME:

Registration number:	
Address:	
Authorized person:	
Telephone number:	
Fax number:	
Mobile number:	
E-mail:	
Signature & Stamp:	